



# University of Pittsburgh

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**DATE:** January 1, 2017

**TO:** All School of Nursing Undergraduate Students Who Plan on Enrolling in a Summer Course in ANOTHER College or University

**FROM:** Adrienne Renberg, BA, MA  
Director of Advising  
Student Affairs & Alumni Relations

If you are planning on taking a summer course at a college or university other than the University of Pittsburgh:

- Any of the liberal arts courses from PA institutions listed [here](#) are pre-approved and do not require permission to enroll. You should verify with your advisor that the Pitt course will fulfill liberal arts requirements.
- Non-liberal arts courses from PA institutions or any courses at an out-of-state institution require you to submit the attached “Permission to Enroll at Another College or University” form. **You must attach a PDF of the course description from the school you will attend in the summer.**

In order to receive credit for the course, you must earn a grade of “B” or better for science courses, and a grade of “C” or better for all other courses. You must also arrange to have an OFFICIAL TRANSCRIPT sent to the University of Pittsburgh School of Nursing Student Affairs & Alumni Relations, 239 Victoria Building, Pittsburgh, PA 15261 ATTN: UG Program Advisor.

The completed form and course description may be emailed to [sao50@pitt.edu](mailto:sao50@pitt.edu). Forms are due by the end of spring term. Your form will be returned to you electronically following review.

If you have any questions, please make an appointment to see your advisor.

**UNIVERSITY OF PITTSBURGH - SCHOOL OF NURSING  
PERMISSION TO ENROLL AT ANOTHER COLLEGE OR UNIVERSITY**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

University email: \_\_\_\_\_

College/University: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Planned term of attendance: \_\_\_\_\_

Planned Courses: *(Attach course description for each.)*

<b>TO BE COMPLETED BY STUDENT</b>			<i>Do not write in shaded section. This section is completed by SAAR</i>	
<u>Dept. and No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Pitt Equivalent</u>	<u>Credits</u>

**PLEASE READ CAREFULLY BEFORE SIGNING:**

I am requesting approval of the above courses. I understand that:

- 1) A grade of "B" or better must be earned to receive credit for any science courses. All other courses require a "C" or better.
- 2) The grade earned will not be used to compute my Pitt GPA.
- 3) To receive credit I must arrange to have an **OFFICIAL TRANSCRIPT** sent to the University of Pittsburgh School of Nursing Student Affairs & Alumni Relations, 239 Victoria Building, Pittsburgh, PA 15261 ATTN: **UG Program Advisor**.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

The above course(s) are:  approved  not approved

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*Comments:*

\_\_\_\_\_  
Director of Advising

\_\_\_\_\_  
Date