

Special Non-Degree Status (SNDS) Student Information

School of Nursing, University of Pittsburgh

The University of Pittsburgh School of Nursing defines Special Non-Degree Status (SNDS) students as those who do not wish to seek a degree or who cannot yet complete the regular admission process but wish to enroll in a specific course(s).

Follow the steps below when applying to take a course as a SNDS student:

1. Submit completed application online at least two (2) weeks prior to the start of the term you plan to enroll:
 - _____ Application for Non-degree seeking students
 - _____ Application fee
 - _____ Copy of nursing license
 - _____ CV/Resume
2. After your complete application is received, an advisor will contact you and help enroll you in an available course.
3. Courses are not available in every term and may only be taken on a space available basis.
4. If you decide that you are unable to attend a class that you are registered for, you must complete an Add/Drop form and submit it to Student Services prior to the deadline to drop a course. This will drop the course and cancel your bill. **Classes are not dropped by not attending class.** Information regarding deadlines for registration and add/drop as well as class schedules are available via the [Office of the Registrar](#).
5. Taking classes as a SNDS Student does not guarantee acceptance into a Master's or Doctoral program.

Please note: Financial Aid is **not** available to students who are enrolled in the non-degree seeking status.

The following guidelines apply to SNDS students at the graduate level:

1. If you plan to apply to a specific Master's or Doctoral program and are interested in enrolling in courses other than those available to SNDS students, the Program Coordinator or Director should approve your request to take a course.
2. Students are responsible for abiding by the policies of the School of Nursing posted at www.nursing.pitt.edu. It is essential that students regularly review and familiarize themselves with those policies. Questions about policies should be directed to Student Affairs or the appropriate faculty advisor.
3. SNDS students who wish to apply to a Master's or Doctoral program in the future must follow the Master's or Doctoral program admission process and meet the regular admission criteria. Upon admission, a maximum of twelve (12) credits taken as a SNDS student may be counted toward a Masters or Doctoral degree with faculty approval.
4. Graduate students are required to receive a B- grade or better to successfully progress. Any student who receives a C+ grade or lower in a required course must repeat the course. No course may be repeated more than once. Only two courses may be repeated throughout the entire program of study. Please see the **School of Nursing Policy No. 283**.
5. Any student who has a disability should contact [Disability Resources and Services \(DRS\)](#) for accommodations.